

A regular meeting of the Town Board of the Town of Moreau was held on December 13, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

Town Board Members Present

Tom Cumm	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Preston Jenkins	Supervisor

Town Board Members Absent

Todd Kusnierz	Councilman
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Also Present: Jeanne Fleury, Town Clerk; Jesse Fish, Water Superintendent; Paul Joseph, Highway Superintendent; Peggy Jenkins, Assessor; Karla W. Buettner, Attorney for the Town; David Taube, Post Star Reporter; Town Residents: Adele Kurtz and Chris Abrams

Supervisor Jenkins led the Pledge of Allegiance.

Supervisor Jenkins welcomed everyone to the meeting and asked everyone to turn off or put on vibrate all electronic communication devices.

MINUTES

The following minutes were submitted to the Town Board in advance of the meeting for their comment, correction and approval:

November 1st, November 10th (2 Sets), November 15th (2 Sets), November 22nd (2 Sets), November 29th and December 1st

MINUTES – NOVEMBER 1, 2011 – SPECIAL TOWN BOARD MEETING RE: HIRING OF AN ASSISTANT BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

No comments or corrections.

MINUTES – NOVEMBER 10, 2011 – PUBLIC HEARING ON 2012 PRELIMINARY TOWN BUDGET

No comments or corrections.

MINUTES – NOVEMBER 10, 2011 – SPECIAL TOWN BOARD MEETING RE: BASKETBALL T-SHIRT PROPOSALS

No comments or corrections.

MINUTES – NOVEMBER 15, 2011 – CONTINUATION OF PUBLIC HEARING ON 2012 PRELIMINARY TOWN BUDGET

No comments or corrections.

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MINUTES – NOVEMBER 15, 2011 – SPECIAL TOWN BOARD MEETING RE: 2012 PRELIMINARY TOWN BUDGET

No comments or corrections.

MINUTES – NOVEMBER 22, 2011 – TOWN BOARD WORKSHOP RE: TOWN-WIDE RECREATIONAL AND MEMORIAL PROJECT CAPITAL RESERVE FUND

No comments or corrections.

MINUTES – NOVEMBER 22, 2011 – REGULAR TOWN BOARD MEETING

No comments or corrections.

MINUTES – NOVEMBER 29, 2011 – MONTH-END TOWN BOARD MEETING

No comments or corrections.

MINUTES – DECEMBER 1, 2011 – WORKSHOP SIGN LAW COMMITTEE

Received and filed.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm to approve the minutes of November 1st, November 10th (both sets), November 15th (both sets), November 22nd (both sets), November 29th and receive and file the minutes of December 1st.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

FUTURE MEETINGS/WORKSHOPS SCHEDULED

Public Hearings on the Moreau Emergency Squad Contract for 2012 and the South Glens Falls Fire Company Contract for 2012 were scheduled for December 21, 2011 at 7:00 p.m. in the Moreau Town Hall.

15 MINUTE PUBLIC COMMENT PERIOD

Adele Kurtz asked what the purpose was for creating a new recreational project capital reserve fund by resolution.

Supervisor Jenkins explained that the current reserve fund is restricted to improvements within the Harry J. Betar Jr. Recreational Park. The new reserve fund could be used for recreational improvements to other areas of the Town outside the park, such as bike trails and nature trails.

Adele Kurtz asked if the reserve fund would be funded by developer's fees or tax revenues and budget appropriations.

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Supervisor Jenkins replied that if we had general fund money to put into the reserve account we could by board resolution.

Adele Kurtz said she thought there were three ways to fund a capital reserve fund and that was through tax revenues, budgetary appropriations or with any money that is not required by law to be put into another fund. She then asked if there was a specific use in mind for the fund, such as the community garden.

Supervisor Jenkins replied that the community garden that is proposed within the Harry J. Betar Jr. Recreational Park could be funded with money that is in the original capital reserve fund, but it would have to be approved by the board and subject to a 30-day permissive referendum.

HIGHWAY DEPARTMENT REQUESTS

The highway superintendent submitted a request for repair of the fan blade that broke on the 1995 Gradall. The fan blade went through the radiator and rendered the machine inoperable. North Country Radiator quoted a price of \$1,094.27 to have the radiator recored and Vantage Equipment quoted a price of \$2,273.90 for a new radiator. The Gradall was needed to finish the ground work for the septic system at the new highway garage so Paul Joseph, High Superintendent, sent the radiator to North Country Radiator to be repaired on an emergency basis. This repair will be paid for out of account DB5130.405 that had a balance of \$12,375.25 as of 12/8/2011.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the repair of the fan blade on the 1995 Gradall by North Country Radiator at a price not to exceed \$1,094.27.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

Supervisor Jenkins said that Fran Thibodeau the Account Clerk advised him that a purchase order made out to Cranesville needed to be approved by the board in the amount of \$15,000 for winter sand.

We went out to bid for winter sand and Cranesville was the low bidder and awarded the bid. However, a purchase order was not approved.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing a purchase order made out to Cranesville in the amount of \$15,000 for the purchase of winter sand.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

The highway superintendent had to have the steering box on truck #14 replaced on an emergency basis. He obtained the following quotes and then went ahead and ordered the part from Camerota Truck Parts

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at a cost of \$551.00. This expense will come out of account DB5130.492 that had a balance of \$18,825.05 as of 12/5/11. This emergency repair needs to be ratified at this meeting by the board members.

Camerota Truck Parts	\$ 551.00 plus shipping
Delurey Sales & Service	\$ 703.96 plus shipping
Fleet Pride	\$ 670.00 plus shipping

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the purchase of a steering box for truck #14 from Camerota Truck Parts at a cost not to exceed \$551.00 plus shipping.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Supervisor Jenkins	Yes

The highway superintendent submitted a request to purchase a nozzle for the street sweeper. This is a dealer only item. He obtained the following quotes:

Cyncon Equipment	\$ 657.33
Joe Johnson Equipment	\$1,350.00

This item will be purchased out of account DB5130.492 that had a balance of \$18,825.05 as of 12/5/11.

A motion was made by Councilman Cumm and seconded by Councilman Prendergast authorizing the purchase of a nozzle for the street sweeper from Cyncon Equipment at a cost not to exceed \$657.33.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

The highway superintendent submitted a memo to the Town Board indicating that he intended to hire Chris Scarincio to fill the vacant laborer's position at the highway garage effective December 19th.

The memo also indicated that Chris Scarincio has worked for the highway department as a wingman and flagman for the last two years so a pre-employment physical is not necessary.

Supervisor Jenkins stated that he would start at the starting hourly rate for laborer rate per the contract.

Councilman Prendergast asked if there was any reason why they couldn't wait until January.

Paul Joseph replied that right now he would have to call in four people if there is a storm and there are only three people on the list. The position has been empty and they have been running shorthanded. He said there won't be an increase in his pay as of the first of the year until he has a year in and that is per contract negotiations.

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Councilman Prendergast asked about vacation time.

Paul Joseph said he won't get vacation days until after the 30 or 60 day waiting period, whatever is in the contract.

Councilman Prendergast asked if he will accumulate some and Paul Joseph replied yes.

Councilman Cumm stated that he won't be entitled to health insurance until after the 30 day waiting period, which is January 19th.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the hiring of Chris Scarincio as laborer for the highway department.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

The highway superintendent submitted a memo to the Town Board indicating that he was going to hire Mark Aubrey as an on-call, as needed, wingman.

The memo also indicated that Mark Aubrey possesses a CDL license with a NYS DOT physical to operate heavy equipment.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the hiring of Mark Aubrey as a part-time, on-call, as needed, wingman for the highway department at \$10.00 per hour.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

The highway superintendent submitted a request to repair the injector pump in truck #2 (1998 Chevy) at a cost of \$1,829.94. Whiteman Chevrolet is unable to repair it for at least three weeks. They highly recommended B&A Sales & Service Enterprises in Corinth. Their quote is as follows:

B&A Sales & Service Enterprises, Inc.	\$1,829.94
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This expense would be paid out of account DB5130.405 that had a balance of \$12,375.25 as of 12/8/11.

A motion was made by Councilman Cumm and seconded by Councilwoman LeClair authorizing the repair of the injector pump in truck #2 by B&A Sales & Service Enterprises at a cost not to exceed \$1,829.94.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
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Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Supervisor Jenkins	Yes

The highway superintendent submitted a request to purchase four tires for truck #18 including dismounting and mounting. The quote received was from Adirondack Tire under state contract in the amount of \$1,414.56 with credit given in the amount of \$55.00 for the buy back of each casing. Credit will be given after the casings are inspected.

This expense will be paid out of account DB5130.492 that had a balance of \$15,325.05 as of 12/8/11.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the purchase of four tires for truck #18 from Adirondack Tire under state contract at a cost not to exceed \$1,414.56.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

The highway superintendent submitted a request to purchase four drive tires including dismounting and mounting for truck #19. The quote received was from Adirondack Tire Center in the amount of \$1,720.76 under state contract. Credit will be given in the amount of \$55.00 for buy back of each casing. Credit will be given after the casings are inspected.

This expense will be paid out of account DB5130.492 that had a balance of \$15,325.95 as of 12/8/11.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing the purchase of four drive tires for truck #19 from Adirondack Tire Center under state contract at a cost not to exceed \$1,720.76.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

RECREATION DEPARTMENT REQUESTS

The recreation director submitted an emergency purchase request to have six trees taken down on the walking/cross-country ski trails in the recreation park. The following quotes were received:

High Peaks Tree Removal, Inc.	\$1,000.00
Tree Masters	\$ 900.00
Adirondack Tree Surgeons	\$ 800.00
Hunt's Tree Care	No Quote

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Richard Sears

No Quote

Steve Gram, Recreation Director, had not arrived yet for the meeting as he was at the middle school for the Town's Basketball Program. The board members were discussing his request and were thinking about waiting until he arrived so they could discuss this with him. They were uncertain whether the trees had been removed already or not and why it was an emergency situation. It was also noted that the quotes did not include removal of the trees only the cutting down of the trees. At this point Steve Gram entered the meeting. He explained to the board that the trees had not been cut down yet. He explained that it would cost more to have the trees removed from the site so he opted for cutting them down only and the recreation department staff will remove them from the site. He said the trees were damaged by the storms and some were leaning on other trees and some were hanging perilously over the trail. The trees are about 40 to 50 feet tall. He used his arms to show how big around the trees are. When asked if he shut the trails down, Steve Gram stated that he put yellow caution tape across the entrance to the trails.

This expense would be paid for out of account A7140.4 that had a balance of \$1,225.84 as of 12/13/11.

A transfer of funds resolution was attached to the request that would transfer \$1,000.00 from A7310.4 General Fund – Youth Programs – Contractual into A7140.4 General Fund – Playgrounds/Recreation Center – Contractual.

Councilman Prendergast asked if they could transfer \$800.00 instead of the \$1,000.00 since the quote is only \$800.00. He asked Steve Gram if he would be purchasing anything else before the end of the year that would be paid for out of this account.

Steve Gram replied that the wrestling jerseys would be paid for out of this account.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to transfer \$1,000.00 from A7310.4 General Fund – Youth Programs – Contractual into A7140.4 General Fund – Playgrounds/Recreation Center – Contractual to cover the cost of the trees being cut down.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to accept the quote from Adirondack Tree Surgeons in the amount of \$800.00 to cut down the six trees.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Supervisor Jenkins	Yes

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WATER DEPARTMENT REQUESTS

Jesse Fish reported that the water line along Fortsville Road is complete and the five homes off Fortsville Road that were on a private water system have been hooked up and water has been turned on.

Jesse Fish then reported that Vellano Bros. ordered 48 radio read register heads that fit badger water meters for another municipality and they were supposed to order Neptune brand and didn't so they have 48 radio read register heads that fit badger meters that we can buy and use here in the Town of Moreau at a cost of \$135.00 each. The shelf price is \$155.00 each. We currently have 60 badger water meters that we could use these radio read register heads on and Jesse Fish wants to know if the board wants to purchase these. He suggests that they be installed on meters in Water District 2 where the water meters are the oldest. He noted that the water services in the Fenimore area and the new Extension 2 of Water District 1 will have water meters that have radio read register heads installed. He said the board doesn't have to decide on this now, but he recommended that if the board can find the money to buy the radio read register heads then they should do it.

Supervisor Jenkins suggested that they hold off and decide on this purchase after the first of the year. He suggested that Jesse Fish let Vellano Bros. know that we are interested in purchasing them, but we don't have the money at the moment. He mentioned that we have a \$44,000 bill to pay Queensbury for our share of some repairs they made.

BINGO LICENSE – MOREAU COMMUNITY CENTER

The Moreau Community Center applied for a renewal of their bingo license, which was submitted to the Town Board on November 30th for review and consideration. The Town Board at this meeting answered all the questions on the Findings and Determinations statement to the affirmative and the following action was taken:

A motion was made by Councilwoman LeClair and seconded by Councilman Cumm authorizing the Supervisor and the Town Clerk to sign the bingo license and authorizing its issuance.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

TRANSFER OF FUNDS

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the following transfer of funds:

\$459.00 be transferred from A1620.4 General Fund – Town Hall – Contractual Account into A1620.2 General Fund – Town Hall – Equipment Account for the purchase of a refrigerator for the Town Hall.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes

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Supervisor Jenkins Yes

REAPPOINT ART BOUCHER AS MEMBER OF THE ETHICS ADVISORY COUNCIL

Art Boucher submitted a letter to the Town Clerk requesting his reappointment as a member of the Ethics Advisory Council for another five year term. His current term expires 12/31/11.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to reappoint Art Boucher as a member of the Ethics Advisory Council for a five year term, which will expire 12/31/2016.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

REAPPOINT G. PETER JENSEN AS A MEMBER OF THE PLANNING BOARD

G. Peter Jensen submitted a letter to the Town Clerk requesting his reappointment as a member of the Planning Board for another seven year term. His current term expires 12/31/11.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm to reappoint G. Peter Jensen as a member of the Planning Board for a seven year term, which will expire 12/31/2017.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Supervisor Jenkins	Yes

Erik Bergman submitted a letter to the Town Clerk requesting his reappointment as a member of the Planning Board for another seven year term. His current term expires 12/31/11.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to reappoint Erik Bergman as a member of the Planning Board for a seven year term, which will expire 12/31/2017.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

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HIGHWAY DEPARTMENT CLERK REQUEST TO ACCRUE 4.25 VACATION DAYS ABOVE AND BEYOND THE 30 DAY CAP

Supervisor Jenkins stated that Maureen Leerkes the highway clerk has requested to accrue 4.25 vacation days above and beyond the 30 day cap. He said he has a problem giving an extension, she is part-time and the school district she works for is going to be closed for a week and she should be able to work that week for the Town. He understands that she had some illness and fell behind on the workload, but it would be a bad precedent that we would be setting.

Councilman Cumm stated that what they do for one they would have to do for all.

Councilman Prendergast agreed.

Supervisor Jenkins stated that the board just passed this rule last year and he was hesitant to make an exception. We have departments that have been understaffed at times. The building inspector has the same problem. He will be at 30 days soon. The assessor will probably be at 30 days soon.

Councilman Cumm asked Peggy Jenkins how many vacation days she will lose at the end of the year and Peggy Jenkins replied that she has 18 ½ vacation days left and she can only carry over 5 days.

Supervisor Jenkins said he won't support the request.

Councilwoman LeClair thought at first that they could approve the request until she found out how many other departments were in the same situation.

Councilman Cumm stated that if they allow Maureen to do this then they should allow Joe and Peggy to do the same thing, but they have to use it within a 90 day time frame.

Supervisor Jenkins stated that it compounds the problem.

Maureen's request was denied.

CHANGE ORDER #10, #11, #12, #13, #14, #15 – HIGHWAY GARAGE

Supervisor Jenkins noted that the agenda reads "change orders", which they really aren't. They are "approvals". He recited the following "change in proposals", which is how these are worded in the information from TMG:

Change in Proposal #10 – General Construction Contract #1 – Highway Garage – MSSR Partition Painting	\$4,425.00
Change in Proposal #11 – General Construction Contract #1 – Highway Garage – KVA Transformer Concrete Pad & Bollards	\$8,205.00
Change in Proposal #12 – General Construction Contract #1 – Highway Garage – Salt Storage Footing Relocation – Revised	\$ 908.00
Change in Proposal #13 – General Construction Contract #1 – Highway Garage – Furnish and Install Six Framed Openings for Exhaust Fans	\$2,312.00
Change in Proposal #14 - Electrical Contract #2 – Highway Garage – Yard Light Installation	\$ 622.00
Change in Proposal #15 – General Construction Contract #15 – Highway Garage – Salt Storage Shed Lighting Work	\$1,890.00

A motion was made by Councilman Cumm and seconded by Councilwoman LeClair approving the above changes in proposal.

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Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

RESOLUTION TOWN-WIDE RECREATIONAL PROJECT CAPITAL RESERVE FUND

A motion was made by Councilman Cumm and seconded by Councilwoman LeClair to adopt the following resolution, which was read aloud by the Town Clerk:

WHEREAS, by resolution adopted on October 12, 1999, the Town Board of the Town of Moreau ("Town Board") established the Harry J. Betar Memorial Recreation Park Capital Reserve Fund; and

WHEREAS, the Town Board of the Town of Moreau desires to establish a new capital reserve fund pursuant to the provisions of General Municipal Law §6-c for the purpose of funding the acquisition and development of lands within the Town of Moreau for recreational use, including capital improvements on lands presently owned, in fee or otherwise, leased or hereinafter acquired in fee or otherwise or leased by the Town; and

WHEREAS, for this type of capital reserve fund, there is no requirement to state the estimated maximum cost of improvements or equipment; and

WHEREAS, funding for the capital project reserve fund established herein shall come from recreation fees from development within the Town and paid to the Town pursuant to established laws and policies or through budgetary appropriation; and

WHEREAS, the Town Board having deliberated upon this matter;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby establishes a capital project reserve account under the provisions of General Municipal Law §6-c which shall be known as the Town of Moreau Town-Wide Recreation Capital Project Reserve Fund" (hereinafter "Reserve Fund"); and

BE IT FURTHER RESOLVED, that the purpose of the Reserve Fund is to accumulate monies to finance the cost of the acquisition and/or development of park and recreation lands within the Town of Moreau; and

BE IT FURTHER RESOLVED, that there shall be paid into such Reserve Fund upon resolution of the Town Board, recreation fees paid to the Town as a result of development within the Town pursuant to the established laws and policies of the Town or through budgetary appropriation; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby directed to deposit and secure the deposit of the monies of the Reserve Fund in the manner provided by the provisions of General Municipal Law § 10 and may invest the monies in the Reserve Fund in the manner provided by General Municipal Law §11 and as otherwise consistent with the investment policies of the Town; and

BE IT FURTHER RESOLVED, that any interest earned or any capital gains realized in the monies so deposited or invested in the Reserve Fund shall accrue to and become part of the Reserve Fund; and

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BE IT FURTHER RESOLVED, that the Town Supervisor shall account for the Reserve Fund in the manner which maintains a separate identity of the Reserve Fund and shows the date and amount of each sum paid into the Reserve Fund, interest earned by the Reserve Fund, capital gains or losses resulting from the sale of investments of the Reserve Fund, the amount and date of each withdrawal of the Reserve Fund and the total assets of the Reserve Fund, showing cash balance and a schedule of investments, and, shall, at the end of each fiscal year, render to the Town Board a detailed report of the operation and condition of the Reserve Fund; and

BE IT FURTHER RESOLVED, except as otherwise may be provided by law, expenditures from the Reserve Fund shall be made only for the purposes for which the Reserve Fund is established and shall only be made with the approval of the Town Board by resolution or as otherwise may be required by law; and

BE IT FURTHER RESOLVED, that this resolution is not subject to a mandatory or permissive referendum.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

COMMUNITY GARDEN

Councilwoman LeClair recapped for those present the concept of a community garden and she wanted to know if the Town Board wanted to move ahead with this idea or not.

Supervisor Jenkins said that it was a good idea, but the Town wasn't in the position to fund a community garden. He supports the concept.

Councilman Prendergast said he looks at this as an educational experience. More and more people are showing interest in community gardens and it would be one more program that we could offer our residents.

There seemed to be a consensus of the Town Board Members to proceed with the concept of a community garden.

FORMALIZE APPROVAL TO PREPAY CAPITAL TRACTOR

The New Holland T5050 Tractor with Boom Mower was purchased and delivered to the highway department later than expected. The contract on this purchase has now been finalized. Supervisor Jenkins was asking for pre-audit payment of the lease payment in the amount of \$22,233.03 to Capital Tractor.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing the pre-audit payment of the first installment on the lease for the New Holland T5050 Tractor with Boom Mower in the amount of \$22,233.03.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent

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Councilman Cumm	Yes
Supervisor Jenkins	Yes

Councilman Cumm stated that he would like to see the warranty extended on this equipment since it will be six months before we even get to use the equipment due to weather and this was because the equipment was delivered late.

RESOLUTION AUTHORIZING NEW CHECKING ACCOUNT AND CLOSING ALL ACCOUNTS EXCEPT PAYROLL AND TRUST AND AGENCY

The Town currently has twenty five checking accounts and Supervisor Jenkins said he would like to set up one operating account that will be a cash checking account for all the funds other than Trust & Agency, Payroll and Capital Reserve Accounts. It will be a master account that will maintain sub-account records of all cash balances in all funds. This will save a substantial amount in banking fees. The interest income from the banks is reduced by formulas based on the number of checks written, number of accounts, information and costs associated with same. It will save a lot of hours in bank reconciliations. It will be an interest bearing account and we will receive copies of cancelled checks on the bank statement. This has been cleared through the auditors.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the establishment of a new checking account and closing all existing checking accounts, with the exception of the Trust & Agency, Payroll and Capital Reserve Checking Accounts.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

15 MINUTE PUBLIC COMMENT PERIOD

Adele Kurtz asked questions about the resolution regarding the new town-wide capital reserve fund for recreation. Supervisor Jenkins answered her questions.

COMMITTEE REPORTS

Councilwoman LeClair reported that she met with Councilman Kusnierz and the Sign Law Committee and they recommended that the people on the Sign Law Committee put their thoughts on paper and submit them. She noted that banners seem to be what most businesses want to be able to use to advertise their businesses.

SUPERVISOR'S ITEMS

Supervisor Jenkins advised that there is a revision to the legal services agreement with Bartlett, Pontiff, Stewart & Rhodes for the Water District 1 Extension 2 project that should have been on the agenda and wasn't. This revision is something that the EFC is requiring. It spells out the hourly rates for legal staff at Bartlett, Pontiff, Stewart & Rhodes for services they are rendering in the Water District 1 Extension 2 project. Supervisor Jenkins wanted authorization to sign the amendment to the legal services agreement.

Councilman Prendergast said the Town Board should be copied on the revisions so they can review it.

A regular meeting of the Town Board of the Town of Moreau was held on December 13, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins said he would put it on the agenda for the next meeting.

Jim Hooper, Member of the Town of Moreau Zoning Board of Appeals, hasn't attended a Zoning Board Meeting for a year and a half. He submitted a letter of resignation.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to accept the resignation of Jim Hooper from the Town of Moreau Zoning Board of Appeals effective immediately.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman Kusnierz	Yes
Supervisor Jenkins	Yes

Supervisor Jenkins noted that the return date for proposals for engineering on the new Town of Moreau Municipal Center/Court Facility has been changed to December 30th.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to adjourn the meeting at 8:20 p.m.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury
Town Clerk